

**MINUTES OF THE 2<sup>ND</sup> MEETING OF IQAC OF BEANT COLLEGE OF ENGINEERING & TECHNOLOGY, GURDASPUR HELD ON 06-03-2018 AT 11.00 AM IN THE CONFERENCE HALL OF BCET GURDASPUR, PUNJAB.**

The following were present:

1.	Dr .T.S Sidhu ,Principal, BCET, Gurdaspur	Chairman
2.	Dr. Manjinder Singh, Dean Academics, SBSSTC, Ferozepur	External Member
3.	Dr. Shankar Singh, Professor, Mechanical Engg. SLIET Longowal	External Member
4.	Dr. Ranjit Singh , Dean Admin, BCET, Gurdaspur	Member
5.	Dr. Jagdev Singh, Dean Faculty Welfare, BCET, Gurdaspur	Member
6.	Dr. B.B Saini , Dean P & D, BCET, Gurdaspur	Member
7.	Dr. R.C Gangwar, Dean R& D, BCET, Gurdaspur	Member
8.	Dr. Rajesh Sharma, <sup>for</sup> Dean Student Activities, BCET, Gurdaspur	Member
9.	Dr. Ajay Kumar, Controller of Examination, BCET, Gurdaspur	Member
10.	Dr. Rakesh Dogra, HOD, ASD, BCET, Gurdaspur	Member
11.	Dr. S.K Gupta, HOD, CSE, BCET, Gurdaspur	Member
12.	Dr. Harish Pungotra, HOD ,ME, BCET, Gurdaspur	Member
13.	Dr. Anil Mahajan HOD ,Civil Engg., BCET, Gurdaspur	Member
14.	Dr. Ajay Mahajan, HOD ,ECE, BCET, Gurdaspur	Member
15.	Dr. Seema, HOD ,CHE & BT, BCET, Gurdaspur	Member
16.	Sh. Gureshpal Singh, <sup>for</sup> HOD, IT, BCET, Gurdaspur	Member
17.	Dr. Vipin K Sohpal, Associate Dean Academics, BCET, Gurdaspur	Member
18.	Dr . Om Pal Singh ,Dean Academics, BCET, Gurdaspur	Member Secretary

The member secretary welcomed the Chairman and the Hon'ble members of IQAC. The Academic audit report was presented and the following observations/decisions were taken on various items:

**2.1. Students enrolment and admission scenario in last three academic years.**

It was observed that admission in the various streams of the UG and PG programme is going down, so all HOD were requested to take extra measures to improve the admission scenario in next academic year 2018-2019.

**2.2 Improvement in Cadre ratio for admission and accreditation process.**

It has been observed the cadre ratio is not as per AICTE norms, because of less number of Professors and Associate Professors in various academic departments. So it was felt that ratio should be improved for better impact on admission and accreditation etc.

**2.3. Improvement in conducting Seminar/Workshop/FDP in the college**




It has been observed that there is a need to conduct more such programmes by various departments for better quality education and research atmosphere.

#### **2.4 Status of Paper published in various Journals/Conference and research grant**

Regarding this, Dean (R & D) and all the Head of Departments were requested to motivate the faculty to contribute more publications in reputed journals and also write the research projects for grants from various funding agencies for better research and development.

#### **2.5 Improvement in placement**

It was observed from the placement data that there are more efforts required for better placement for good reputation of the institute in the industry.

#### **2.6 Regarding the submission of five self imposed objectives by the faculty and staff**

Matter was discussed and it was approved unanimously that all the faculty and staff members must submit five self imposed objectives for the betterment of efficiency and effectiveness of the institute. There must be some self regulation for all the employees to know their performance, therefore, so it was approved that every employee must set 5 objectives at his/her own level for the financial year 2018-19, which can be included in the ACR for self appraisal.

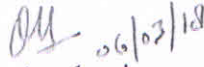
The objective should be as per the following format for the teachers.

1. Result of the students
2. Evaluation in time
3. Percentage of class engagement.


The above 3 objectives should be quantitative and the faculty can select other two objectives as qualitative.

Similarly, the non-teaching employees should also have 3 quantitative and two qualitative objectives which have to be reviewed by the respective HOD/ Section in charge of their departments.

The meeting ended with vote of thanks to Chairman.

  
Dean Academic  
(Member Secretary-IQAC)

  
Principal  
Chairman -IQAC, BCET Gurdaspur

  
J. Malik  
8/3/2018